

VBS Volunteer Responsibilities

ALL VOLUNTEERS

1. Pray for children who attend VBS and their families.
2. Participate in the VBS Family Night on Wednesday.
3. Prepare to talk with any child who asks questions about becoming a Christian.
4. Assist with cleanup daily (rotation sites and assembly areas) and at the end of the week.

REGISTRATION/ADMINISTRATION

1. Keep attendance records for Learners and Leaders/Workers
2. Prepare name tags for each Learner and Leader/Worker
3. Help count group daily VBS offerings & record it

SEGMENT/ROTATION LEADERS & HELPERS

1. Prepare and lead the rotation session for your assigned area each day (Bible, Crafts, Missions, Music, Rec., Snacks, Toddlers).
2. Be familiar with the VBS Scripture, each day's Bible story, and "Today's Point" for each day.
3. Assume responsibility for the setup and cleanup of the site daily and at the end of the VBS week.
4. Assist in obtaining needed supplies.
5. Help decorate the site to support the theme.
6. Assign specific tasks to workers.
7. Try to finish prep work early or late to try and attend the daily Opening and Closing Assembly (or at least send one team member who can update everyone).

GROUP GUIDES

1. Move with children to the VBS rotation sites. Please stay with your children throughout the night, even when they have rotation leaders. Be sure to watch the time and get them to the next rotation on time.
2. Be familiar with VBS Scripture, each day's Bible story, and "Today's Point" for each day.
3. Ensure that children are released to the appropriate adult each night.
4. Collect name badges at the end of each night, except Family Night.
5. **CHILD CHECKOUT:**
 - We will keep the children in their groups, in the assigned pew in the church sanctuary. Parents will come inside the church sanctuary to check out their children from the group leaders.
 - As each parent/guardian arrives please gather your child's name badge each night as part of the check-out process. Turn the badges in to the registration desk.